# Guidelines for the submission of Online Application for obtaining the Original Degree in IV Convocation of JNTUK, Kakinada.

#### **Eligibility:**

The candidates who are graduated from Jawaharlal Nehru Technological University Kakinada during the academic year 2014-2015 and obtained their Provisional Degree certificates on or before 24-Aug-2015 and not received their Original Degree certificate under Pre-Convocation are eligible for obtaining their Original Degree certificates in V Convocation.

#### How to register for Convocation:

The candidates have to register for IV Convocation by payment of **Rs. 1500.00** and then submitting application through online only. The eligible candidates can start registration by log on to *www.jntukexams.net* and by submitting their Hall ticket number under *Apply for Convocation*.



## **Guidelines for Payment**

- The convocation fee amount can be paid either by making online Payment (using Master/Visa Credit/Debit (ATM) cards) or by making the payments at any branch of SBI using the on-line Challan generated by this Online Convocation Application.
- Select Original Degree fee and provide the details of the candidate viz. hallticket number, Name, Course, Branch, year of passing, contact number, e-mail ID, etc and click on submit Verify the payment details and confirm.

- Select the payment options among Net banking, Debit/Credit cards, SBI branch challan payment and make necessary payment. Take a printout of payment details and preserve for further use. The candidate can take printout of e-Receipt of State Bank Collect payment at any time by providing information like contact number, Date of birth, date of payment etc in the State Bank Collect page.
- After making the payment, Online convocation application requires 6 to 8 hours time to get your payment details from the bank. The candidates are informed to login at www.jntukexams.net in the next day of payment to submit the online application form.
- After entering the Hall ticket number under Apply for Convocation, control will be transferred to State Bank collect page. Read and accept the terms and conditions in disclaimer clause of SBI and click Proceed.

State Bank of India The Banker to Every Indian	© State Bank Collec
Products & Services	STATE BANK COLLEC
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Terms Used:	
Corporate Customer: Firm/Company/Institution (F/C/)	collecting payment from their beneficiaries.
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Bank takes no responsibility in respect of the services provided by the Corporate Customer.	ovided and User shall not be entitled to make any claim against the Bank for deficiency in the services
The User shall not publish, display, upbad or transmit Rules, 2011.	any information prohibited under Rule 3(2) of the Information Technology (Intermediaries guidelines)
In case of non-compliance of the terms and conditions of User to the computer resource of the Bank and remove the second second seco	usage by the User, the Bank has the right to immediately terminate the access or usage rights of the re-non-compliant information.
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- ➤ Select the option for State of Corporate/Institution --→Andhra Pradesh
- > Select the option for Type of Corporate Institution  $--- \rightarrow Educational Institutions$ .
- And then click GO Button.

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- ➤ Select option for Educational Institutions Name --→REGISTRAR JNTU KAKINADA
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➢ Select option for Select Payment category → Original Degree Fee

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Select Original Degree fee and provide the details of the candidate viz. hall ticket number, Name, Course, Branch, year of passing, contact number, e-mail ID, etc and click on submit. Verify the payment details and confirm.

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#### Click here to make the payment

### Submission of online application:

After the successful payment of Rs. 1500.00 through State Bank Collect, the candidate need to log on to <u>www.jntukexams.net</u> and submit their Hall ticket number, year of pass under **Apply** *for Convocation*.

Enter the bank payment reference number (DU number), contact number given in bank details and click on *Submit*.

	KAKINADA
Apply Online for OD Convocati	ion -V( Only For 2014 && 2015 Passed Outs)
Porte attention	Submit Your Bank Payment Details Below: Hailticket No (Benk DU No.) Mobile Number

Provide the Personal details like

- > Name of the candidate and Father name as Per SSC(this will print on ORIGINAL DEGREE)
- > Complete Postal Address for sending the original Degrees.
- > Present Working Mobile-no's, Email-id for contact purpose.
- After filling the details please verify the Details and then submit(save )

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Provide the educational details of the candidate viz. degree to be awarded, Branch/Specialization, Month and Year of passing, PC no, PC SI No, Date of issue of Provisional certificate (This will print on ORIGINAL DEGREE)

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Date of issue of PC.	7.66	/00	YYYY	衙
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- > Photograph must be a recent passport style colour picture.
- Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- Caps, hats and dark glasses are not acceptable. Regligious headwear is allowed but it must not cover your face.
- Look straight at the camera with a relaxed face if the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows if you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- > Dimensions 456 x 568 pixels (preferred) Size of file should be between 80-100 kb
- Upload the scanned copies of SSC, PC, CMM (B.Tech and B.Pharm. only) (*in pdf and size between 50 kB to 200kB each*) and semester marks memos (*in pdf/Zip/Rar and size less than 500kB*) and submit the application.



#### In the next page

- Upload a recent colour passport size photograph as per the specifications given on the left. This photograph will be printed on the Original Degree certificate. The size of the photograph shall be between 50kB and 100 kB.
- Upload scanned (in colour and clearly visible) copies of SSC, PC and CMM in pdf format. The maximum size of each document is 200 kB.
- Upload scanned (in colour and clearly visible) copies of semester marks memos in pdf/Zip format. The maximum size of document is 500 k8

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# Complete over-view of the details submitted.

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Conder:	MALE
Father Name:	TESTER
Coerse:	BACHLEOR OF TECHNOLOGY
Branch/Specialization:	ELECTRICAL AND ELECTRONICS ENGINEERING
Month & Year of Passing:	FERUARY 2013
Percentege:	75.42
Class Awarded:	First Class With Distinction
PC NO:	N55445
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Address:	FDSFDSFS FDSFS FDFSF SDFSDF5DF 4445854 INDIA
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Contect No-2:	121456
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I here by declare that the im	formation provided above is true to the best of my knowledge.

Please verify and edit if any modifications needed and agree the terms and conditions

After successful completion of application, the application will be given a unique application number. Quote this application number for all further correspondences of this application. Download the "Application for the issue of Original Degree".

Final PDF generated.

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